3

## **BUSINESS ADMINISTRATION** (B.S.)

The courses required to earn a degree in Business Administration include a broad range of accounting, finance, marketing and management courses that prepare graduates for a variety of opportunities in business, as well as for opportunities for graduate studies in related areas.

Business Administration majors complete a minimum of 120 credits to earn a bachelor's degree: 49–51 credits of core courses (https://catalog.salve.edu/undergraduate/curriculum-degree-programs/), 9–17 elective credits, and 60 credits of major courses.

In addition, all students in the Business Administration Degree program are required to be certified in the most recent version of Microsoft Excel through the Certiport Microsoft Office Program by the end of their sophomore year. Once complete, students should submit the Excel Proof of Certification form found here (https://forms.office.com/Pages/ResponsePage.aspx?id=C-

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Core Course

for department approval.

| Code                                     | Title   | Credits |  |  |
|--|---|---------|--|--|
| Business and Economics Core Requirements |   |         |  |  |
| ACC-101                                  | Financial Accounting                          | 4       |  |  |
| ACC-104                                  | Managerial Accounting                         | 4       |  |  |
| ECN-101                                  | Introductory Macroeconomics                   | 3       |  |  |
| MGT-120                                  | Management and Organizational Behavior        | 3       |  |  |
| MGT-160                                  | Business Analytics                            | 3       |  |  |
| MGT-212                                  | Business Communications                       | 3       |  |  |
| MGT-270                                  | Financial Management                          | 3       |  |  |
| MGT-280                                  | Principles of Marketing                       | 3       |  |  |
| MGT-300                                  | Ethics for Business                           | 3       |  |  |
| MGT-403                                  | Business Law-Labor Law                        | 3       |  |  |
| MGT-490                                  | Strategic Business Planning Capstone          | 4       |  |  |
| STA-173                                  | Statistical Methods                           | 3       |  |  |
| MTH-172                                  | Quantitative Methods for Business (or higher) | 3       |  |  |
| Additional Requirements                  |   |         |  |  |
| MGT-214                                  | Project Management                            | 3       |  |  |
| ECN-102                                  | Introductory Microeconomics                   | 3       |  |  |
| MGT-290                                  | Management of Human Resources                 | 3       |  |  |
| MGT-320                                  | Investment Planning                           | 3       |  |  |
| MGT-350                                  | Business Research Methods                     | 3       |  |  |
| MGT-491                                  | Professional Internship in Business           | 3       |  |  |
| Total Credits                            |   | 60      |  |  |

## Degree Plan for Business Administration (B.S.)

| Course                | Title   | Credits |
|-----------------------|---|---------|
| First Year            |   |         |
| Fall                  |   |         |
| UNV-101<br>& FYT-101  | University Seminar<br>and First Year Studio                               | 4       |
| ECN-101               | Introductory Macroeconomics   | 3       |
| MGT-120<br>or MGT-160 | Management and Organizational Behavior <sup>1</sup> or Business Analytics | 3       |
| Core Course           |   | 3       |

|  | Credits   | 16                               |
|--|---|----------------------------------|
| Spring   |   |                                  |
| UNV-102  | University Seminar II   | 3                                |
| ACC-101  | Financial Accounting  | 4                                |
| ECN-102  | Introductory Microeconomics   | 3                                |
| MGT-120  | Management and Organizational Behavior <sup>1</sup>   | 3                                |
| or MGT-160   | or Business Analytics   |                                  |
| Core Course  |   | 3                                |
|  | Credits   | 16                               |
| Second Year  |   |                                  |
| Fall   |   |                                  |
| ACC-104  | Managerial Accounting   | 4                                |
| & 104L   | and Managerial Accounting Lab   |                                  |
| RTS-225  | The Quest for the Ultimate: Dialogue with Global  | 3                                |
| or PHL-225   | Religious Traditions <sup>1</sup>   |                                  |
|  | or Quest for the Good Life  |                                  |
| MGT-212  | Business Communications <sup>1</sup>  | 3                                |
| or MGT-214   | or Project Management   |                                  |
| MGT-270<br>or MGT-280  | Financial Management 1  | 3                                |
|  | or Principles of Marketing  | 2                                |
| ϘͿʹϤͳϢϼϻϘϢ5ΙϢϦͰϜ   | Quantitative Methods for Business <sup>1</sup> RC010CN0PWCU) or Statistical Methods   | 3                                |
| - UI STA-173   | Credits   | 16                               |
| Carina   | Credits   | 10                               |
| Spring   | TI 0 16 11 1111 1 11 11 11 11 11 11 11 11 11  | •                                |
| RTS-225<br>or PHL-225  | The Quest for the Ultimate: Dialogue with Global Religious Traditions <sup>1</sup>  | 3                                |
| 01 PHL-225   | or Quest for the Good Life  |                                  |
| MGT-212  | Business Communications <sup>1</sup>  | 3                                |
| or MGT-214   | or Project Management   | 3                                |
| MGT-270  | Financial Management <sup>1</sup>   | 3                                |
| or MGT-280   | or Principles of Marketing  | _                                |
| MTH-172  | Quantitative Methods for Business <sup>1</sup>  | 3                                |
| or STA-173   | or Statistical Methods  |                                  |
| Core Course  |   | 3                                |
|  | Credits   |                                  |
|  | Credits   | 15                               |
| Third Year   | Credits   | 15                               |
| Third Year<br>Fall   | Gredits   | 15                               |
|  | Investment Planning <sup>1</sup>  | <b>15</b>                        |
| Fall   |   |                                  |
| Fall<br>MGT-320  | Investment Planning <sup>1</sup> or Business Research Methods   |                                  |
| Fall<br>MGT-320<br>or MGT-350  | Investment Planning <sup>1</sup> or Business Research Methods   | 3                                |
| Fall MGT-320 or MGT-350 Select one of the following  | Investment Planning <sup>1</sup> or Business Research Methods   | 3                                |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290  | Investment Planning <sup>1</sup> or Business Research Methods   | 3                                |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course  | Investment Planning <sup>1</sup> or Business Research Methods   | 3 3                              |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course  | Investment Planning <sup>1</sup> or Business Research Methods   | 3                                |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Core Course  | Investment Planning <sup>1</sup> or Business Research Methods . <sup>1</sup> Management of Human Resources  | 3<br>3<br>3<br>3                 |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  | Investment Planning <sup>1</sup> or Business Research Methods   | 3 3 3                            |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring  | Investment Planning <sup>1</sup> or Business Research Methods .1 Management of Human Resources  Credits   | 3<br>3<br>3<br>3<br>15           |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  | Investment Planning <sup>1</sup> or Business Research Methods 1 Management of Human Resources  Credits Investment Planning <sup>1</sup>   | 3<br>3<br>3<br>3                 |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Core Course Elective Course Spring MGT-320 or MGT-350  | Investment Planning <sup>1</sup> or Business Research Methods  1 Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods  | 3<br>3<br>3<br>3<br>15           |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following   | Investment Planning <sup>1</sup> or Business Research Methods  1 Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods  1   | 3<br>3<br>3<br>3<br>15           |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following MGT-290   | Investment Planning <sup>1</sup> or Business Research Methods  1 Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods  | 3<br>3<br>3<br>3<br>15           |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following MGT-290 Core Course   | Investment Planning <sup>1</sup> or Business Research Methods  1 Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods  1   | 3<br>3<br>3<br>3<br>15<br>3      |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course   | Investment Planning <sup>1</sup> or Business Research Methods  1 Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods  1   | 3<br>3<br>3<br>3<br>15<br>3      |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Core Course Core Course                                     | Investment Planning <sup>1</sup> or Business Research Methods  1 Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods  1   | 3<br>3<br>3<br>3<br>15<br>3<br>3 |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course   | Investment Planning <sup>1</sup> or Business Research Methods  1 Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods  1 Management of Human Resources   | 3 3 3 15 3 3 3 3 3 3 3 3 3 3 3   |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Core Course Elective Course                                 | Investment Planning <sup>1</sup> or Business Research Methods  1 Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods  1   | 3<br>3<br>3<br>3<br>15<br>3<br>3 |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Four Course   | Investment Planning <sup>1</sup> or Business Research Methods  1 Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods  1 Management of Human Resources   | 3 3 3 15 3 3 3 3 3 3 3 3 3 3 3   |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course Spring MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Four Course Fourth Year Fall                                 | Investment Planning <sup>1</sup> or Business Research Methods .1 Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods .1 Management of Human Resources  Credits  | 3 3 3 15 3 3 15 3 15             |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Four Course Elective Course                                 | Investment Planning 1 or Business Research Methods  1 Management of Human Resources  Credits  Investment Planning 1 or Business Research Methods  1 Management of Human Resources  Credits  Ethics for Business 1   | 3 3 3 15 3 3 3 3 3 3 3 3 3 3 3   |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Four Course Four Course Four Course Four Course             | Investment Planning <sup>1</sup> or Business Research Methods .1  Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods .1  Management of Human Resources  Credits  Ethics for Business <sup>1</sup> or Business Law-Labor Law      | 3 3 3 15 3 3 15 3 3 3 3 15       |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course Fourth Year Fall MGT-300 or MGT-403 MGT-490 | Investment Planning 1 or Business Research Methods  1 Management of Human Resources  Credits  Investment Planning 1 or Business Research Methods  1 Management of Human Resources  Credits  Ethics for Business 1 or Business Law-Labor Law  Strategic Business Planning Capstone 1 | 3 3 3 15 3 3 15 3 15             |
| Fall MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Elective Course  Spring MGT-320 or MGT-350 Select one of the following MGT-290 Core Course Core Course Four Course Four Course Four Course Four Course             | Investment Planning <sup>1</sup> or Business Research Methods .1  Management of Human Resources  Credits  Investment Planning <sup>1</sup> or Business Research Methods .1  Management of Human Resources  Credits  Ethics for Business <sup>1</sup> or Business Law-Labor Law      | 3 3 3 15 3 3 15 3 3 3 3 15       |

## 2 Business Administration (B.S.)

| Elective              |   | 3   |
|-----------------------|---|-----|
| Elective              |   | 3   |
|                       | Credits   | 16  |
| Spring                |   |     |
| MGT-300<br>or MGT-403 | Ethics for Business <sup>1</sup><br>or Business Law-Labor Law                               | 3   |
| MGT-490<br>or MGT-491 | Strategic Business Planning Capstone <sup>1</sup><br>or Professional Internship in Business | 4   |
| Elective              |   | 3   |
| Elective              |   | 3   |
| Elective              |   | 3   |
|                       | Credits   | 16  |
|                       | Total Credits   | 125 |

<sup>&</sup>lt;sup>1</sup> One each semester.