

# HEALTHCARE ADMINISTRATION (B.S.)

The Bachelor of Science degree in Healthcare Administration provides students with knowledge and experience in the dynamic and fascinating world of healthcare management. Healthcare is one of the fastest growing industries in the nation and the need for talented, qualified managers and administrators in the field is ever-growing. This degree program is designed to provide an overview of the healthcare industry while helping students understand the challenges facing this industry worldwide. The curriculum is designed to introduce students to global, social, regulatory, ethical and economic issues related to health risk, prevention, policy, and services. This degree is part of the Department of Business and Economics, which allows students to develop communication, leadership, and management skills through traditional business disciplines. Throughout their studies, students will have opportunities to discuss ethical and moral decisions in the healthcare industry through experiential learning, both in the classroom and in industry, use critical thinking, problem solving and analytical abilities to promote decision making and problem-solving, understand the needs of patients and families, and advocate for change when necessary.

The courses required to earn the Bachelor of Science in Healthcare Administration provide an interdisciplinary approach to healthcare including the business of healthcare and a broader understanding of global health, access to care, disease, and prevention. This program of study is designed to prepare students for employment as entry-level leaders and managers of facilities in the healthcare industry. Eligible students are encouraged to consider the Accelerated Bachelor's/Master's Degree program leading to a Master of Science degree in Healthcare Administration, or an MBA.

Please note, students majoring in Healthcare Administration are required to take HCA-320 Financial Management in Healthcare, HCA-350 Healthcare and Medical Ethics and HCA-225 Healthcare Law instead of MGT-270 Financial Management, MGT-300 Ethics for Business and MGT-403 Business Law-Labor Law respectively, as deemed by the Business and Economics core curriculum.

Healthcare Administration majors complete a minimum of 120 credits to earn a bachelor's degree: 49–51 credits of core courses (<https://catalog.salve.edu/undergraduate/curriculum-degree-programs/>), 1–13 elective credits, and 67–68 credits of major courses.

In addition, all students in the Healthcare Administration Degree program are required to be certified in the most recent version of Microsoft Excel through the Certiport Microsoft Office Program by the end of their sophomore year. Once complete, students should submit the Excel Proof of Certification form found [here](https://forms.office.com/Pages/ResponsePage.aspx?id=C-Lg8P3fBUuMbHSrmKV52Uk55IHGnNBjJmGW_r1rLR1U0Uo50E02WIE3VjWUqUuUgW005i0DnF-MEQUUWVWU) ([https://forms.office.com/Pages/ResponsePage.aspx?id=C-Lg8P3fBUuMbHSrmKV52Uk55IHGnNBjJmGW\\_r1rLR1U0Uo50E02WIE3VjWUqUuUgW005i0DnF-MEQUUWVWU](https://forms.office.com/Pages/ResponsePage.aspx?id=C-Lg8P3fBUuMbHSrmKV52Uk55IHGnNBjJmGW_r1rLR1U0Uo50E02WIE3VjWUqUuUgW005i0DnF-MEQUUWVWU)) for department approval.

Code	Title	Credits
ACC-101	Financial Accounting	4
ACC-104	Managerial Accounting	4
ECN-101	Introductory Macroeconomics	3
HCA-110	Healthcare Systems	3
HCA-225	Healthcare Law	3

HCA-310	Quality Assurance and Risk Management in Healthcare	3
HCA-320	Financial Management in Healthcare	3
HCA-350	Healthcare and Medical Ethics	3
HCA-440	Healthcare Administration Operations	3
MGT-120	Management and Organizational Behavior	3
MGT-160	Business Analytics	3
MGT-212	Business Communications	3
MGT-280	Principles of Marketing	3
MGT-290	Management of Human Resources	3
MGT-490	Strategic Business Planning Capstone	4
MGT-491	Professional Internship in Business	3
MTH-172	Quantitative Methods for Business (OR higher)	3
NUR-130	Medical Terminology	1
SOA-249	Global Health: Society, Medicine, and the Body	3
STA-173	Statistical Methods	3
SWK-120	Social Problems: Analysis by Race, Class and Gender	3
Select one of the following:		3-4
BIO-110	Human Biology: Physiology and Health	
BIO-105	Human Anatomy & Physiology I	

**Total Credits** **67-68**

## Degree Plan for Healthcare Administration (B.S.)

Course	Title	Credits
<b>First Year</b>		
<b>Fall</b>		
UNV-101 & FYT-101	University Seminar and First Year Studio	4
ECN-101	Introductory Macroeconomics	3
MGT-120 or HCA-110	Management and Organizational Behavior <sup>1</sup> or Healthcare Systems	3
BIO-110 or BIO-105	Human Biology: Physiology and Health <sup>1</sup> or Human Anatomy & Physiology I	3-4
Core Course		3
<b>Credits</b>		<b>16-17</b>
<b>Spring</b>		
UNV-102	University Seminar II	3
ACC-101	Financial Accounting	4
MGT-120 or HCA-110	Management and Organizational Behavior <sup>1</sup> or Healthcare Systems	3
SWK-120	Social Problems: Analysis by Race, Class and Gender	3
Core Course		3
<b>Credits</b>		<b>16</b>
<b>Second Year</b>		
<b>Fall</b>		
NUR-130	Medical Terminology	1
ACC-104	Managerial Accounting	4
PHI-225 or PHL-225	The Quest for the Ultimate: Dialogue with Global Religious Traditions <sup>1</sup> or Quest for the Good Life	3
MGT-212 or NUR-216	Business Communications <sup>1</sup> or Healthcare Informatics	3
MTH-172 or STA-173	Quantitative Methods for Business <sup>1</sup> or Statistical Methods	3
Core Course		3
<b>Credits</b>		<b>17</b>

2 Healthcare Administration (B.S.)

**Spring**

RTS-225 or PHL-225	The Quest for the Ultimate: Dialogue with Global Religious Traditions <sup>1</sup> or Quest for the Good Life	3
MGT-212 or NUR-216	Business Communications <sup>1</sup> or Healthcare Informatics	3
MTH-172 or STA-173	Quantitative Methods for Business <sup>1</sup> or Statistical Methods	3
Core Course		3
Core Course		3
<b>Credits</b>		<b>15</b>

**Third Year**

**Fall**

MGT-280 or MGT-290	Principles of Marketing <sup>1</sup> or Management of Human Resources	3
HCA-310	Quality Assurance and Risk Management in Healthcare	3
HCA-320 or HCA-350	Financial Management in Healthcare <sup>1</sup> or Healthcare and Medical Ethics	3
Select one of the following: <sup>1</sup>		3
SOA-249	Global Health: Society, Medicine, and the Body	
Core Course		
Core Course		3
<b>Credits</b>		<b>15</b>

**Spring**

MGT-280 or MGT-290	Principles of Marketing or Management of Human Resources	3
HCA-320 or HCA-350	Financial Management in Healthcare <sup>1</sup> or Healthcare and Medical Ethics	3
Select one of the following: <sup>1</sup>		3
SOA-249	Global Health: Society, Medicine, and the Body	
Core Course		
Core Course		3
Elective		3
<b>Credits</b>		<b>15</b>

**Fourth Year**

**Fall**

HCA-225 or NUR-444	Healthcare Law <sup>1</sup> or Public Health and Disaster Response Planning	3
MGT-490 or MGT-491	Strategic Business Planning Capstone <sup>1</sup> or Professional Internship in Business	3-4
Elective		3
Elective		3
Elective		3
<b>Credits</b>		<b>15-16</b>

**Spring**

HCA-225 or NUR-444	Healthcare Law <sup>1</sup> or Public Health and Disaster Response Planning	3
MGT-490 or MGT-491	Strategic Business Planning Capstone <sup>1</sup> or Professional Internship in Business	3-4
Elective		3
Elective		3
Elective		3
<b>Credits</b>		<b>15-16</b>
<b>Total Credits</b>		<b>124-127</b>

<sup>1</sup> One each semester.