

BUSINESS ADMINISTRATION (B.S.)

The courses required to earn a degree in Business Administration include a broad range of accounting, finance, marketing and management courses that prepare graduates for a variety of opportunities in business, as well as for opportunities for graduate studies in related areas.

Business Administration majors complete a minimum of 120 credits to earn a bachelor's degree: 49–51 credits of core courses (<https://catalog.salve.edu/undergraduate/curriculum-degree-programs/>), 9–17 elective credits, and 60 credits of major courses.

In addition, all students in the Business Administration Degree program are required to be certified in the most recent version of Microsoft Excel through the Certiport Microsoft Office Program by the end of their sophomore year. Once complete, students should submit the Excel Proof of Certification form found [here](https://forms.office.com/Pages/ResponsePage.aspx?id=C-Lg8P3fBUUmBhSrmKVvs2Uk55IHGnNBjJmGW_r1rLR1U0Uo50E02WIE3VjWQ101U0gW05IUdHPRCQ10CNPWcu) (https://forms.office.com/Pages/ResponsePage.aspx?id=C-Lg8P3fBUUmBhSrmKVvs2Uk55IHGnNBjJmGW_r1rLR1U0Uo50E02WIE3VjWQ101U0gW05IUdHPRCQ10CNPWcu) for department approval.

Code	Title	Credits
Business and Economics Core Requirements		
ACC-101	Financial Accounting	4
ACC-104	Managerial Accounting	4
ECN-101	Introductory Macroeconomics	3
MGT-120	Management and Organizational Behavior	3
MGT-160	Business Analytics	3
MGT-212	Business Communications	3
MGT-270	Financial Management	3
MGT-280	Principles of Marketing	3
MGT-300	Ethics for Business	3
MGT-403	Business Law-Labor Law	3
MGT-490	Strategic Business Planning Capstone	4
STA-173	Statistical Methods	3
MTH-172	Quantitative Methods for Business (or higher)	3
Additional Requirements		
MGT-214	Project Management	3
ECN-102	Introductory Microeconomics	3
MGT-290	Management of Human Resources	3
MGT-320	Investment Planning	3
MGT-350	Business Research Methods	3
MGT-491	Professional Internship in Business	3
Total Credits		60

Degree Plan for Business Administration (B.S.)

Course	Title	Credits
First Year		
Fall		
UNV-101 & FYT-101	University Seminar and First Year Studio	4
ECN-101	Introductory Macroeconomics	3
MGT-120 or MGT-160	Management and Organizational Behavior ¹ or Business Analytics	3
Core Course		3

Core Course		3
Credits		
16		
Spring		
UNV-102	University Seminar II	3
ACC-101	Financial Accounting	4
ECN-102	Introductory Microeconomics	3
MGT-120 or MGT-160	Management and Organizational Behavior ¹ or Business Analytics	3
Core Course		3
Credits		
16		
Second Year		
Fall		
ACC-104 & 104L	Managerial Accounting and Managerial Accounting Lab	4
RTS-225 or PHL-225	The Quest for the Ultimate: Dialogue with Global Religious Traditions ¹ or Quest for the Good Life	3
MGT-212 or MGT-214	Business Communications ¹ or Project Management	3
MGT-270 or MGT-280	Financial Management ¹ or Principles of Marketing	3
MTH-172 or STA-173	Quantitative Methods for Business ¹ or Statistical Methods	3
Credits		
16		
Spring		
RTS-225 or PHL-225	The Quest for the Ultimate: Dialogue with Global Religious Traditions ¹ or Quest for the Good Life	3
MGT-212 or MGT-214	Business Communications ¹ or Project Management	3
MGT-270 or MGT-280	Financial Management ¹ or Principles of Marketing	3
MTH-172 or STA-173	Quantitative Methods for Business ¹ or Statistical Methods	3
Core Course		3
Credits		
15		
Third Year		
Fall		
MGT-320 or MGT-350	Investment Planning ¹ or Business Research Methods	3
Select one of the following: ¹		3
MGT-290	Management of Human Resources	
Core Course		3
Core Course		3
Elective Course		3
Credits		
15		
Spring		
MGT-320 or MGT-350	Investment Planning ¹ or Business Research Methods	3
Select one of the following: ¹		3
MGT-290	Management of Human Resources	
Core Course		3
Core Course		3
Elective Course		3
Credits		
15		
Fourth Year		
Fall		
MGT-300 or MGT-403	Ethics for Business ¹ or Business Law-Labor Law	3
MGT-490 or MGT-491	Strategic Business Planning Capstone ¹ or Professional Internship in Business	4
Elective		3

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Elective		3
Elective		3
Credits		16
Spring		
MGT-300 or MGT-403	Ethics for Business ¹ or Business Law-Labor Law	3
MGT-490 or MGT-491	Strategic Business Planning Capstone ¹ or Professional Internship in Business	4
Elective		3
Elective		3
Elective		3
Credits		16
Total Credits		125

¹ One each semester.